



Texas Emergency Medical Task Force

Position Description: TX EMTF Ambulance Strike Team Leader

POSITION DESCRIPTIONS: TX Emergency Medical Task Force (TX EMTF) Ambulance Strike Team Leader (ASTL)

Reports to:

TX EMTF Group Supervisor or TX EMTF Task Force Leader (TFL).

Supervises:

Strike Team assets and personnel.

Position Specific Requirements:

A TX EMTF ASTL assumes responsibility of TX EMTF Ambulance Strike Team (AST) assets assigned activated during an activation of the TX EMTF by the TX Department of State Health Services (DSHS). This position is accountable for the quality and efficiency of patient care services provided and the management of allocated resources, effective planning, evaluation, ground EMS (Emergency Medical Services) transport and administrative problem solving within assigned areas of responsibility. The TX EMTF ASTL collaborates effectively with all TX EMTF assets, personnel, and leadership. Requires the ability to define problems, collect and review data, and draw conclusions. TX EMTF personnel must have the ability to work in a non-traditional medical environment, in potentially adverse conditions with no guaranteed regular scheduled breaks or meals.

Qualifications and Skills:

- + Be actively employed by an agency with a signed EMTF MOA (Memorandum of Agreement) with the Lead Regional Advisory Council (RAC).
- + ICS 100, 200, 300, 700, 800
- + Valid TX Driver's license
- + Ability to read maps and utilize other navigational systems.
- + Be able to be flexible, improvise, share information to resolve conflicts and solve problems.
- + Possess good interagency coordination skills and work well with various technical components and other organizations.
- + Complete an approved ASTL course.
- + Completion of TX EMTF Medical Incident Support Team (MIST) course is preferred but not required.
 - o Required if an individual has not completed an ASTL course.
- + Minimum of one year experience as agency Supervisor or Officer.
- + A comprehensive knowledge of the Task Force functions, tactics, strategy, and safety considerations.
- + An understanding of other disaster response organizations.
- + Knowledge of the practical application of available technology used to support missions and objectives including WebEOC & Comms equipment.
- + An awareness of the hazards associated with various disaster environments.
- + A knowledge of supervisory and personnel management techniques.



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- + A knowledge of diplomatic planning and problem solving.

Assigned Duties:

- + Makes division assignments for assigned Strike Team and provide supervision for personnel and other medical resources.
- + Ensure assigned Strike Team adheres to proper timekeeping, work-rest ratio, and other applicable guidance.
- + Coordination of all Task Force activities and support requirements.
- + Provide leadership on incident medical resource decision making.
- + Receiving briefings and ensuring that all Task Force personnel are kept informed of mission objectives and status changes.
- + Plan for and evaluate information and risk on any emergency and coordinate resources to efficiently provide care for, extricate, and transport patient(s) to definitive care in remote, austere settings with limited communication.
- + Providing regular situation reports to the Task Force Leader and/or State Coordination Office.
- + Preparing and maintaining records and reports, as required.
- + Manage Risk
- + Account for and monitor health, safety, and welfare of assigned personnel.
- + Anticipate staffing needs and ensure an appropriate level of medical support providers are available and staged as needed throughout the incident.
- + Establish and maintain positive internal and external interpersonal working relationships.
- + Complete, authorize, ensure timeliness of, and route as required:
 - o General Message (ICS 213).
 - o Activity Log (ICS 214).
 - o Medical Plan (ICS 206 WF)
 - o Patient Care Reports (PCRs)
 - o Incident Personnel Performance Rating.
 - o TX EMTF CAN (Conditions, Actions, Needs) Report
- + Updates to TX EMTF WebEOC Personnel Roster and Response Resources
- + Maintain all required incident documentation generated through operation of the incident medical unit.
- + Ensuring incident stress management activities are conducted.
- + Ensuring resource requests are properly processed.
- + Coordinate TX EMTF team logistics such as travel, food, and lodging.
- + Works with local officials during operational periods
- + Performing additional tasks and duties, as assigned during a mission.